

MEMO

Date: August 24, 2010

To: Joanne Slater, Town Clerk
Capital Improvement Planning Advisory Committee Members



From: Denise Menard, First Selectman

Re: Special Meeting

Please be advised the Capital Improvement Planning Committee will hold a Special Organizational meeting on Monday, September 13, 2010 at 6:00 p.m. at the East Windsor Town Hall.

The purpose of this meeting will be to discuss the Capital Improvement plan process for the fiscal year ending 2011-2016.

Please come prepared to schedule future meeting dates.



A large, faint circular seal of the Town of East Windsor, Connecticut, is visible in the background. The seal features a central crest with a tree and a banner below it that reads "UNITY-STRENGTH". The text "TOWN OF THE EAST WINDSOR, CONNECTICUT" is written around the perimeter, and "1768" is at the bottom.

/jrb

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RECEIVED

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BY 
TOWN CLERK